



**Family Child Development Center  
100 Nathan Lane North  
Plymouth, MN 55441 763-545-7271**

WELCOME TO FAMILY CHILD DEVELOPMENT CENTER! We are very excited to have your family become a part of our family.

Included in this packet are the forms you will need upon starting at our center:

- Registration Form
- Emergency Form
- Immunization Form (completed by your doctor if child is under 15 months)
- Health Care Summary Form (To be completed by your health care professional and returned within 30 days of start)
- Health History Form (To be filled out by the parent)
- CCFP (Child Care Food Program) Enrollment Form
- Tuition Agreement
- This cover sheet with any medical needs checked below

**Please indicate if your child has any special medical concerns at this time, including, but not limited to:**

- Seizure Disorders       Special Diet Needs       Allergies
- Asthma/RAD/Breathing Issues       Eczema/Dermatitis
- Other: \_\_\_\_\_

The Minnesota Department of Health requires that we have a Plan of Care on file for each child with any special health concerns. Should your child have any health concerns, we will work with you and your health care professional to write a care plan so we can ensure the health and well being of your child, as well as know what steps to follow in a medical emergency.

Your child's teachers will be calling you to set up a time for your child to visit prior to his/her first day. They will also provide you with a list of items that can or need be provided by you for your child in that room (e.g.: change of clothing, blanket for nap, etc.).

Again, we are very happy to welcome your family to our center. If, at any time, you have any concerns and/or suggestions, please feel free to share them with your child's teachers, the CDC, or directors. We work as a team in providing your child with a positive early childhood experience.

Sincerely,

Heidi Hagel Braid  
Executive Director

Connie Welch  
Program Manager

Brenda Shoults  
Child Development Coordinator